



# Shri Govind Guru University, Godhra

(Established Vide Gujarat Act No. 24/2015)

## શ્રી ગોવિંદ ગુરુ યુનિવર્સિટી, ગોધરા

(ગુજરાત એક્ટ નં. ૨૪/૨૦૧૫ દ્વારા સ્થાપિત)

મુકામ: વિંઝોલ, પોસ્ટ: કાંકણપુર, તાલુકો: ગોધરા, જિલ્લો: પંચમહાલ-૩૮૮૭૧૩.

એસજીયુ/મહેકમ/બિન-શૈક્ષણિક /૧૪૯૦ /૨૦૨૫

તા.૧૫/૧૧/૨૦૨૫

### Advertisement -09 /2024

શ્રી ગોવિંદ ગુરુ યુનિવર્સિટી ખાતે વિવિધ બિન-શૈક્ષણિક પદ માટે યુજીસીના ધારા-ધોરણો અને ધ ગુજરાત પબ્લિક યુનિવર્સિટીઝ એક્ટ, ૨૦૨૩ તેમજ ગુજરાત પબ્લિક યુનિવર્સિટીઝ યુનિફોર્મ સ્ટેચ્યૂટ - ૨૦૨૪ મુજબ લાયક ઉમેદવારો પાસેથી ઓનલાઇન અરજીઓ મંગાવવામાં આવે છે.

#### DETAILS OF NON-TEACHING POSTS

S/N	Name of Post	Group	No. of Posts	Category	Pay Scale (as per 6 <sup>th</sup> pay Commission)
1	Librarian	A	1	1-UR	37400-67000+10000 GP 7 <sup>th</sup> Pay matrix Level-14, (1,44,200 -2,18,200)
2	Deputy Registrar	A	1	1-UR	15600-39100+6600GP 7 <sup>th</sup> Pay matrix Level-11, (67,700-2.08700)
3	Assistant Registrar	A	4	2-UR 1- PwBD (A) 1-SEBC	9300-39100+5400 GP 7 <sup>th</sup> Pay matrix Level-9(53100-167800)
4	Deputy Accountant	B	1	1-UR	9300-34800+4200 GP 7 <sup>th</sup> Pay matrix Level-7. (39990 -1,26,600) Five-year fix Pay
5	Assistant Engineer (Civil)	B	1	1-UR	9300-34800+4600 GP 7 <sup>th</sup> Pay matrix Level-6. (35400 -1,12,400) Five-year fix pay
6	Assistant Engineer (Electrical)	B	1	1-UR	9300-34800+4600 GP 7 <sup>th</sup> Pay matrix Level-6. (35400 -1,12,400) Five-year fix pay

ઉપરોક્ત દર્શાવેલ બિન-શૈક્ષણિક સ્ટાફની ભરતી માટે ઓનલાઇન ફોર્મ અને ફી તારીખ : ૧૮/૧૧/૨૦૨૫ થી તારીખ : ૦૧/૧૨/૨૦૨૫ સુધી ઓનલાઇન માધ્યમ દ્વારા ભરી શકાશે. હાર્ડ કોપી મોકલવાની છેલ્લી તારીખ: ૦૭/૧૨/૨૦૨૫ (સાંજે ૫:૦૦ વાગ્યા સુધી) ઉપરોક્ત જાહેરાત સંદર્ભે વધુ માહિતી મેળવવા માટે યુનિવર્સિટીની વેબસાઇટ : [www.sggv.ac.in/recruitment.php](http://www.sggv.ac.in/recruitment.php) ને સંપર્ક કરવો.

સ્થળ : ગોધરા

તા. ૧૫/૧૧/૨૦૨૫



  
કુલસચિવ

શ્રી ગોવિંદ ગુરુ યુનિવર્સિટી  
REGISTRAR  
ગોધરા  
Shri Govind Guru University  
VINZOL, GODHRA - GUJARAT



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(State Government University)

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(ગુજરાત એક્ટ નં. ૨૪/૨૦૧૫ દ્વારા સ્થાપિત)

મુ. વિંઝોલ, પો. કાંકણપુર, તા. ગોધરા, જિ. પંચમહાલ-૩૮૮૭૧૩

No/SGGU/Esta/Non-Teaching/1490/2025

Date:15/11/2025

### Employment Notification No.: 01/2025

Shri Govind Guru University invite online applications in the prescribed format from eligible Indian nationals for appointment by direct recruitment for the Group-A and Group-B non-teaching posts as per prevailing UGC Regulations, The Gujarat Public University Act- 2023 and Gujarat Public Universities Uniform Statutes – 2024.

DETAILS OF NON-TEACHING POSTS					
S/N	Name of Post	Group	No. of Posts	Category	Pay Scale (as per 6 <sup>th</sup> pay Commission)
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				1- PwBD (A)	7 <sup>th</sup> Pay matrix Level-9
				1-SEBC	(53100-167800)
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- Online Application & Fees Payment start on 18/11/2025
- Last date for Online Application and Fee payment: 01/12/2025
- Last date for submitting the hard copy (FOUR sets): 07/12/2025 till 5:30 pm
- The Print/Hardcopy of the application along with all supporting documents (in Four Sets)
- Must reach the Office of the Registrar, Shri Govind Guru University, At. Post. Vinzol, Ta. Godhra, Dist. Panchmahals, Gujarat-388713 by RPAD/SPEED POST ONLY. No application will be accepted through courier or in person.
- The envelope should be superscribed as "Application for the post of....."
- Visit the university website [www.sgggu.ac.in/recruitment](http://www.sgggu.ac.in/recruitment) for more information before filling out the application. For any clarification/query write to [esta@sggu.ac.in](mailto:esta@sggu.ac.in).
- Applications received after the last date will not be accepted. Incomplete applications will be rejected without any notice.

Place : Godhra

Date :



  
Registrar

Shri Govind Guru University,  
Shri Vinzol-Godhra University  
VINZOL, GODHRA - GUJARAT

Address: At. Vinzol, Post. Kankanpur, Ta. Godhra, Dist. Panchmahals, Gujarat - 388713.



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(गुजरात अेक्ट नं. २४/२०१५ द्वारा स्थापित)

मु. विंजोल, पो. कंकणपुर, ता. गोधरा, जि.पंचमहाल- ३८८७१३

S/N:01

<b>Name of the Post</b>	<b>LIBRARIAN</b>
Educational and other qualifications required for direct recruitment	<b>Essential:</b> <ol style="list-style-type: none"><li>1. A Master's Degree in Library Science /Information Science/ documentation with at least 55% marks or an equivalent grade in points- scale wherever the grading system is followed.</li><li>2. At least ten years as a Librarian at any level in the University Librarian or ten years of teaching as Assistant/Associate Professor in Library Science or ten years experience as a College Librarian.</li><li>3. Evidence of innovative library service, including the integration of ICT in a library.</li><li>4. A Ph.D. Degree in library science / information science/ documentation / archives and manuscripts - keeping.</li></ol>
Selection Procedure	As per the UGC,The Gujarat Public University Act- 2023 & Uniform Statute- 2024.
Period of probation if any	1 Year for direct recruitment

S/N: 02

<b>Name of the Post</b>	<b>DEPUTY REGISTRAR</b>
Age Limit for direct recruitment	45 years
Educational and other qualifications required for direct recruitment	<b>Essential:</b> <p>Master's Degree with at least 55% or its equivalent grade B in the UGC seven-point scale of the universities established or incorporated by or under the Central or State Act in India; or any other educational institution recognized as such or declared to be deemed as a University under section 3 of University grants commission act, 1956, and after the obtaining educational qualification should have</p> <p>A. At least 5 years of administrative experience in the post of Assistant Registrar of any university OR on the post equivalent to aforesaid post in the Government or board or corporation established by and act or rules.</p> <p><b>OR</b></p> <p>B. 09 years, in post(s) in Academic Pay Level 10 or its equivalent grade and above with experience in academic, financial, and legal, general administration OR Comparable administrative experience in research establishments and/or other institutions of higher education</p> <p><b>OR</b></p> <p>C. 05 years of administrative experience as Assistant Registrar in Pay Level 10 or in an equivalent post</p>
Selection Procedure	As per the UGC,The Gujarat Public University Act- 2023 & Uniform Statute- 2024.
Period of probation if any	1 Year for direct recruitment



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S/N: 3	
Name of the Post	<b>ASSISTANT REGISTRAR - 04</b> <b>(2-UR, 01-PwBD (A)- Blindness and Low Vision, 01-SEBC)</b>
Age Limit for direct recruitment	40 years
Educational and other qualifications required for direct recruitment	<b>Essential:</b> Good academic record plus Master's Degree with at least 55% of the marks or its equivalent grade of B in the UGC seven-point scale.  <b>Desirable:</b> 1. Five years of experience in Administration / Establishment / Finance / Examination of the University/Institutions/Autonomous Bodies. 2. Knowledge of Computer Application
Selection Procedure	As per the UGC, The Gujarat Public University Act- 2023 & Uniform Statute- 2024.
Period of probation if any	1 Year for direct recruitment
S/N: 4	
Name of the Post	<b>DEPUTY ACCOUNTANT</b>
Age Limit for direct recruitment	40 years
Educational and other qualifications required for direct recruitment	<b>Essential:</b> I. Bachelor's Degree with at least second class in Commerce with Finance/Accounts and Auditing from a recognized University. OR Master's Degree in Commerce/MBA (Finance) from a recognized University or Institute with excellent academic record.  II. Knowledge of computer application, word processing, spread sheet / excel and computer-based accounting software.  III. (a) Handling account & finance / educational administration /purchase and general administration experience in a comparable post of minimum Three years cumulatively in Central / State Government / Semi Government Organization or Central / State Universities/Research Institution or PSU  <b>Desirable</b> Candidate should have experience of accounting and auditing in a large organization and knowledge of financial matters, budgetary system and performance budgeting.
Selection Procedure	As per the UGC, The Gujarat Public University Act- 2023 & Uniform Statute- 2024.
Period of probation if any	5 Year for direct recruitment with Fix Pay



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મુ. વિંઝોલ, પો. કાંકણપુર, તા. ગોધરા, જિ. પંચમહાલ- ૩૮૮૭૧૩

S/N: 05

<b>Name of the Post</b>	<b>ASSISTANT ENGINEER (CIVIL)</b>
Age Limit for direct recruitment	40 years
Educational and other qualifications required for direct recruitment	<b>Essential:</b> A Degree in Civil Engineering from a recognized University / Institute with two years post qualification experience in relevant field or Diploma in Civil Engineering from a recognized University/Institute with five years post qualification experience, in an organization of repute, Centre/State Government, Universities, and Autonomous Organizations. <b>Desirable:</b> Post-graduate Degree or Working knowledge of AUTOCAD, other relevant software.
Selection Procedure	As per the UGC, The Gujarat Public University Act- 2023 & Uniform Statute- 2024.
Period of probation if any	5 Year for direct recruitment with Fix Pay

S/N: 6

<b>Name of the Post</b>	<b>ASSISTANT ENGINEER (ELECTRICAL)</b>
Age Limit for direct recruitment	40 years
Educational and other qualifications required for direct recruitment	<b>Essential:</b> A Degree in Electrical Engineering from a recognized University / Institute with two years post qualification experience in relevant field or Diploma in Electrical Engineering from a recognized University/Institute with five years post qualification experience, in an organization of repute, Centre/State Government, Universities, and Autonomous Organizations. <b>Desirable:</b> Post-graduate Degree.
Selection Procedure	As per the UGC, The Gujarat Public University Act- 2023 & Uniform Statute- 2024.
Period of probation if any	5 Year for direct recruitment with Fix Pay

**Note:** Selection procedure, probation period, and relaxation in age and qualifications are as per the Rules & Regulations of the University Grants Commission, the Gujarat Public Universities Act - 2023 and Gujarat Public Universities Uniform Statutes - 2024. the Government of Gujarat, and of this University from time to time.



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(गुजरात अेक्ट नं. २४/२०१५ द्वारा स्थापित)

मु. विंजोल, पो. कंकणपुर, ता. गोधरा, जि.पंचमहाल- ३८८७१३

### GENERAL INFORMATION AND INSTRUCTION TO CANDIDATES

**Please read the instructions given below carefully before applying**

1. Visit the University website [www.sgggu.ac.in](http://www.sgggu.ac.in) Click on the field "Recruitment" available at right side of the corner of home page. Aspirants will have to register first to access online application.
2. Processing fees is defined as follow.

Sr. No.	Group	UR/EWS Category	SEBC/ST/SC Category
1	A	Rs. 2000/-	Rs. 1500/-
2	B	Rs. 1500/-	Rs. 1000/-

**\*The fee is non-refundable/non-transferable in any case.**

3. Persons with Benchmark Disability (PwBD) are required to pay Rs. 750/- (Seven Hundred and Fifty) as the prescribed application fees upon submission of the relevant Disability Certificate issued by the competent authority as per the policy of the Government of Gujarat.
4. Before filling out the online application form, aspirants are advised to go through the minimum qualifications prescribed for the post and General Instructions carefully.
5. Applicants are required to apply on separate forms for each post. Each application without the required online application fee shall be rejected. Cheque(s)/Cash/IPO/DD shall not be accepted under any circumstance.
6. The required qualifications/experience will be taken into account as on the closing date mentioned for receipt of online applications
7. Documentary proof in support of experience and academic qualifications indicated in the application should invariably be sent along with the application, failing to do so will be considered as you do not possess the experience and qualifications mentioned therein and the application shall be treated as incomplete and rejected.
8. **Candidates must give their e-mail addresses neatly and correctly for mailing interview/appointment letter. The date e-mail is sent will be considered as the official date of dispatch and receipt of communication. Candidates not having an E-mail-ID must create an ID and check ID as well as University website regularly for further communication and Notices.**
9. Aspiring candidates must submit self-attested documents in support of the application as per Annexure I (Checklist) and in the order mentioned in it.
10. Experience will be counted of the duration only after the minimum qualification for the respective post.
11. Selection procedure, probation period, and relaxation in age and qualifications are as per the Rules & Regulations of the University Grants Commission, the Gujarat Public Universities Act – 2023 and Gujarat Public Universities Uniform Statutes – 2024, the Government of Gujarat, and of this University from time to time.
12. For the post of Librarian, and Deputy Registrar, aspiring candidates in SELF

**Address: At. Vinzol, Post. Kankanpur, Ta. Godhra, Dist. Panchmahals, Gujarat – 388713.**



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- FINANCED having experience of working institutions/organizations will have to submit documentary proofs of salary in the form of Appointment Letter (with salary mentioned in it), University Approval (if applicable), Salary Slips, Salary Bank Account Statements and IT Returns corresponding to it for the experience claimed.
13. INCOMPLETE APPLICATIONS SHALL BE REJECTED WITHOUT ANY NOTICE.
  14. The application form should reach **the office of the Registrar, Shri Govind Guru University, At. Vinzol, Post. Kankanpur, Ta. Godhra, Dist. Panchmahals, Gujarat -388713 on or before 07/12/2025 till 5:00 p.m.** Application forms received after the last date shall stand rejected automatically. In case the last date fixed for receipt of applications is declared a holiday, the next working day shall be deemed to be the last date for receiving the applications.
  15. Applicants are advised to submit the applications to the University well in advance without waiting for the last date to avoid postal delay or any other unforeseen problems. The University will not be responsible for any postal delay at any stage.
  16. Candidates already in service must submit their applications (hard copy) **through the proper channel.** In case the applicant is in service and delay is expected in getting the endorsement of the employer concerned on the original application, the applicant may submit an advance copy of the application along with fees payable and all enclosures directly (with or without the employer's endorsement on the advance copy). If the original application through the proper channel has not been received by the University on or before the last date mentioned, the applicant will have to submit a '**NO OBJECTION CERTIFICATE**' from his/her employer to the University at the time of interview failing which he/she shall not be interviewed.
  17. The envelope should be superscribed as "**Application for the post of.....**"
  18. Candidates who have been awarded degrees from foreign Universities should enclose an "Equivalence Certificate" issued by the Association of Indian Universities, New Delhi.
  19. The Candidate should bring **all original certificates** relating to his/her age, qualification, experience, caste etc. at the time of the interview. In case the candidate fails to submit the original documents for verification of certified / Xerox copies of the enclosure to his/her application, he/she is not to allowed to appear at the interview and his/her candidature shall be treated as cancelled without any further communication in this regard.
  20. The Candidates Selected for the post shall be required to serve at any place notified at the Campus of Shri Govind Guru University
  21. The selected candidates shall be appointed under a written contract, The Gujarat Public Universities Act 2023, and the statutes under the act and Gujarat Public Universities Uniform Statutes - 2024
  22. The age of superannuation will be as per the Govt. of Gujarat Rules from time to time.
  23. Relaxation of 5% marks (from 55% to 50% without rounding off) shall be provided in



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મુ. વિંઝોલ, પો. કાંકણપુર, તા. ગોધરા, જિ. પંચમહાલ- ૩૮૮૭૧૩

the eligibility criteria to the SC/ST/PH/ SEBC candidates as per the Government of Gujarat Rules.

24. It is the responsibility of the candidates to assess his/her eligibility for the post for which he/she is applying following the prescribed qualification, experience, etc., and submit his/her application duly filled in along with the required information, documents, and other supporting materials as per the advertisement. Suppression of any factual information, supply of fake documents/information, providing false or misleading information, or any other undesirable action by the candidates shall lead to cancellation of the candidature. In case, it is detected at any point of time in the future even after the appointment that the candidate was not eligible as per the prescribed qualification, experience, etc.; which could not be detected during the selection process due to whatever circumstances, his/her appointment shall be liable to termination forthwith as per this case
25. The selected candidates will be required to perform duties as per the rules of the University as amended from time to time. The University is free to assign any duty as per the exigency of the situation at any time even during non-working hours/holidays which the employee has to perform without fail to avoid disciplinary action in this regard.
26. The service condition of the selected candidate will be governed by the provision of the Act, Statutes, and Ordinance of this University.
27. The selected candidates including in-service candidates shall be governed by the Act/Statutes/Ordinance/Regulations/Rules of the University/State Govt. as an amendment from time to time and any other Rules/Resolution prescribed specifically for maintaining the conduct of the employees by the University.
28. The University reserves the right to fill or not to fill up the posts advertised for any reasons whatsoever. If any vacancy may be filled up from the panel of that post due to whatsoever reasons, the vacancy may be filled up from the panel of that post within a period of one year from the date of state government approval.
29. The University reserves the right to withdraw the advertisement either partly or wholly at any time without assigning any reason to this effect.
30. The University reserves the right to reject any application without assigning any reason thereof.
31. Canvassing in any form shall disqualify the candidature of the candidate.
32. No TA/DA shall be paid to the candidates for attending the interview/exam.
33. Candidates must attach a duly signed list of enclosures (Annexure I) with the application.
34. Any change of postal address given in the application form should at once be communicated to the University.
35. In case of any dispute, any suit or legal proceeding by or against the university is subject to Godhra jurisdiction.
36. The prescribed qualification and experience are minimum, and the mere possession of the same will not entitle candidates to be called for the interview.



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भु. विंजोल, पो. कंकणपुर, ता. गोधरा, जि.पंचमहाल- ३८८७१३

37. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issuance of the appointment letter, the University reserves the right to modify/withdraw/cancel any communication made to the candidate including termination of appointment.
38. Shri Govind Guru University, Godhra reserves all rights to make any kind of changes or modifications in the contents of this advertisement or otherwise.

Place: Godhra

Date :15/11/2025



REGISTRAR

REGISTRAR

Shri Govind Guru University  
VINZOL, GODHRA - GUJARAT





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(गुजरात अेकट नं. २४/२०१५ द्वारा स्थापित)

मु. वि.ओ.व, पो. कांक्षापुर, ता. गोधरा, जि.पंचमहाल, गुजरात - ३८८७१३

Annexure - I

### FOR NON-TEACHING POSTS CHECKLIST OF DOCUMENTS ENCLOSED

List of Documents to be Attached in self attested copy (Applicants are required to maintain the Serial No. in the below mentioned order):

Candidate's Name: \_\_\_\_\_

Post applied for: \_\_\_\_\_ Subject: \_\_\_\_\_

Sr. No.	Documents (submit self attested copies only)	Page No.	Tick
1	Online Application		
2	Fee Receipts		
3	<b>Annexure - II</b> "Endorsement by the employer"		
4	<b>Annexure - I</b> "Check List"		
5	School Leaving Certificate		
6	Caste Certificate for SC/ST/SEBC/EWS category - if applicable. Non-creamy layer certificate for SEBC Category		
7	10th SCC Marksheet		
8	10th SCC Certificate		
9	12th HSC Marksheet		
10	12th HSC Certificate		
11	Bachelor's Degree Marksheet		
12	Bachelor's Degree Certificate		
13	Master's Degree Marksheet		
14	Master's Degree Certificate		
15	NET / JRF / SLET / SET / Equivalent Certificate(s)		
16	M. Phil. Marksheet		
17	M. Phil Degree Certificate		
18	Ph. D. Degree Notification		
19	Ph. D. Degree Certificate		
20	<b>All Experience Certificate (Starting from Latest)</b>		
21	Other relevant documents		

Signature of Candidate

## Annexure - II

To,  
Registrar  
Shri Govind Guru University  
At. Vinzol, Post. Kankanpur,  
Ta. Godhra, Dist. Panchmahals,  
Gujarat, India - 389001.

### Endorsement by the Employer

(In case of in-service candidates, whether in permanent/ contract / temporary capacity, the application must be endorsed / forwarded by the Head of the Department / Employer, failing which application is liable to be rejected.)

The applicant Dr. / Mr. / Mrs /Ms. \_\_\_\_\_  
who has submitted this application for the post of  
\_\_\_\_\_ at the Shri Govind Guru University, has  
been working in this organization namely  
\_\_\_\_\_ as  
\_\_\_\_\_ (name of the designation), in a temporary /  
contract / permanent capacity with effect from \_\_\_\_\_ in the Pay Scale/  
Pay Level of \_\_\_\_\_. He/She is drawing a basic pay of  
\_\_\_\_\_ and gross salary \_\_\_\_\_. His/Her next increment  
is due on \_\_\_\_\_. Further, it is certified that no disciplinary / vigilance  
case has ever been held or contemplated or is pending against the said  
applicant. There is no objection for his/her application being considered the  
Shri Govind Guru University, Godhra.

(Signature of the Forwarding Officer with Seal)

Place: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Designation: \_\_\_\_\_



# Shri Govind Guru University, Godhra

(Established Vide Gujarat Act No. 24/2015)

## श्री गोविंद गुरु युनिवर्सिटी, गोधरा

(ગુજરાત એક્ટ નં. ૨૪/૨૦૧૫ દ્વારા સ્થાપિત)

મુકામ: વિંઝોલ, પોસ્ટ: કાંકણપુર, તાલુકો: ગોધરા, જિલ્લો: પંચમહાલ-૩૮૮૭૧૩.

### Syllabus of Screening Tests for Non-Teaching Posts: 2025

#### Assistant Registrar

1. General Knowledge/Awareness & Current Affairs
2. Logical Reasoning & Arithmetic Abilities
3. General Administration related to University Functioning (Various administrative departments & their responsibilities)
4. UGC Recognitions and Grants, NAAC
5. Gujarat Public Universities Act 2023 and Gujarat Public Universities Uniform Statute – 2024
6. General Condition of Service Rules (GCSR) of Govt of Gujarat, RTI Act
7. Various Funding Agencies (Central & State) for the universities
8. Various financial aids and scholarships for the students
9. Language proficiency and Communication Skills in Gujarati & English, Grammar up to 12th Std.
10. ICT Usage Policies & Regulations, Email, Cloud Storage, ERP, Online Conferencing, MS Office, Open Office

#### Deputy Accountant

1. General Knowledge/Awareness & Current Affairs
2. Logical Reasoning & Arithmetic Abilities
3. Gujarat Public Universities Act 2023 and Gujarat Public Universities Uniform Statute – 2024, RTI Act
4. General Administration related to University Functioning (Various administrative departments & their responsibilities)
5. Tender/Bid Procedures, Govt E-Marketing (GeM) Regulations
6. Language proficiency and Communication Skills, Grammar up to 12th Standard
7. Knowledge of Banking and Online Banking
8. Accounts, Auditing & Vouching (Up to B.Com level); Accounting Registers, Budgeting
9. General Financial Rules and F.R & S.R; Govt of Gujarat Purchase Policies
10. ICT Usage Policies & Regulations, Email, Cloud Storage, ERP, Tally, MS Access, MS Office, Open Office

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# Shri Govind Guru University, Godhra

(Established Vide Gujarat Act No. 24/2015)

## श्री गोविंद गुरु युनिवर्सिटी, गोधरा

(गुजरात अक्ट नं. २४/२०१५ द्वारा स्थापित)

मुकाम: विंजोल, पोस्ट: कानपुर, तालुका: गोधरा, जिल्ला: पंचमहाल-३८८७१३.

### Assistant Engineer (Civil)

1. General Knowledge/Awareness; Current Affairs; Logical Reasoning, Arithmetic Abilities, and Maths (Up to 12th Standard)
2. Gujarat Public Universities Act 2023 and Gujarat Public Universities Uniform Statute – 2024
3. Tender/Bid Procedures, Govt E-Marketing (GeM) Regulations
4. Language proficiency & Communication Skills in Gujarati & English, Grammar up to 12th Std.
5. ICT, Email, Cloud Storage, Online Conferencing, MS Office, Open Office, AutoCAD, Autodesk, ERP
6. **Building Construction:** Different types of building materials; Selection criteria of building materials; Proportioning of aggregates and methods of mix design; Types of walls; Reinforced brickwork; flooring; roofs; ceiling; stairs; doors, windows; finishing; functional planning of buildings; orientation of buildings; Analysis of Rates of various types of works; Tendering Process and Contract Management,
7. **Foundation Engineering:** Types of foundations & selection criteria, bearing capacity, settlement analysis, design and testing of shallow & deep foundation, slope stability analysis, earthen embankments
8. **Structural Analysis & Design of Steel Structures:** Basic of the strength of materials, Types of stresses and strains, bending moments and shear force, Trusses, Beams, Plane frames; Principles of Working Stress methods, Design of tension and compression members, Design of beams and beam column connections, built-up sections, Girders, Industrial roofs, and Principles of Ultimate load design.
9. **Design of Concrete and Masonry Structures:** Limit state design for bending, shear, axial compression and combined forces; Design of beams, Slabs, Lintels, Foundations, Retaining walls. Tanks, Staircases; Principles of pre-stressed concrete design including materials and methods; Earthquake resistant design of structures; Design of Masonry Structure.
10. **Construction Practice, Planning & Management:** Construction Planning, Equipment, Site investigation and Management including Estimation with latest project management tools and network analysis for different Types of works; Environment Clearance, Quality Control, Productivity, Operation Cost; Land acquisition; Labour safety and welfare, maintenance and repair, Electrical Layouts of Simple Buildings, Heat Ventilation and Air Conditioning, Fire Safety: Water Supply Engineering; Waste Management



# Shri Govind Guru University, Godhra

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## श्री गोविंद गुरु युनिवर्सिटी, गोधरा

(गुजरात अक्ट नं. २४/२०१५ द्वारा स्थापित)

मुकाम: विंजोल, पोस्ट: कानपुर, तालुका: गोधरा, जिल्ला: पंचमहाल-३८८७१३.

### Assistant Engineer (Electrical)

1. General Knowledge/Awareness; Current Affairs; Logical Reasoning, Arithmetic Abilities, and Maths (Up to 12th Standard)
2. Gujarat Public Universities Act 2023 and Gujarat Public Universities Uniform Statute - 2024
3. Tender/Bid Procedures, Govt E-Marketing (GeM) Regulations
4. Language proficiency and Communication Skills in Gujarati & English, Grammar up to 12th Std.
5. ICT, Email, Cloud Storage, Online Conferencing, MS Office, Open Office, AutoCAD, Autodesk, ERP
6. **Electrical Engineering Fundamentals and Electrical Safety Regulations**  
Basic Electrical Concepts, Ohm's Law, Kirchhoff's Laws, Circuit Analysis and Network Theorems, Power and Energy Calculations; Electrical Safety Measures, National and International Electrical Codes and Standards, Regulatory compliance, Awareness of environmental and sustainability regulations
7. **Electrical Machines:**  
Transformers: Construction, Operation, and Testing, DC Machines: Construction, Operation, and Maintenance, AC Machines: Induction Motors, Synchronous Motors
8. **Power Systems:**  
Power Generation: Different Types of Power Plants, Transmission and Distribution Systems, Fault Analysis, Renewable energy systems, Power flow analysis, Stability constraints, Frequency and voltage control, Monitoring, control and Power system economics, Equipment protection schemes, Digital protection
9. **Control Systems & Power Electronics:** Basics of Control Systems, Block Diagrams and Signal Flow Graphs, Feedback Systems, Stability Analysis: Power switching devices, Thyristor rectifiers, DC-DC buck converters, DC-DC boost converters, Single-phase, and three-phase voltage source Inverters
10. **Electronics and Instrumentation:**  
Analog and Digital converters, Programmable Logic devices, Sensors and Transducers, Process Control and Instrumentation



  
Registrar

Shri Govind Guru University  
Vinzol, Godhra  
Shri Govind Guru University  
VINZOL, GODHRA - GUJARAT